



KENYA HIGH COMMISSION PRETORIA
302 Brooks Str. Menlopark 0081
Tel:+27 12 362 2249; Fax: +27 12 362 2252
(To be completed in Block Letters)

OMBI LA KUTAKA PASPOTI YA KENYA APPLICATION FOR A KENYA PASSPORT

Majina Kamili }
Full Names }

Tafadhali soma maagizo kwa makini kabla ya kujaza fomu
Please read instructions carefully before completing the form

Maombi ya paspoti kuhusu mtoto wa chini ya miaka 18 yafanywe katika fomu PP.2
A separate passport application for children under 18 years should be made on form PP.2

MAAGIZO

1. Maelezo: Tafadhali ufahamu vyema kwamba wale wote wanaoomba paspoti ni lazima wajaze Sehemu zote. Sehemu ya 3, ni lazima kujazwa na mwombaji ambaye ni mwanamke aliyeolewa.

2. Upendekezi wa ombi. Mwombaji lazima apendekezwe katika sehemu ya 7 na mwananchi wa Kenya kama vile mhuduma wa kidini, daktari, mwanasheria, mtumishi wa serekali wa cheo cha juu au mtumishi wa benki ambaye anamfahamu mwombaji, lakini asiwe ja- maa wakaribu.

3. Picha. Picha tatu zilizopigwa hivi karibuni lazima ziambatane na fomu. Picha hizi lazima ziwe za uso wote, bila kuvaa kofia au kitamba. Pia picha isiwe ndani ya fremu. Ukubwa wa picha usizidi inchi 2 ½ kwa inchi 2 upana wala usipungue inchi 2 kwa inchi 1 ½. Ni lazima picha hizi ziwe katika karatasi nyembamba ya kawaida ya picha na wala isiwe inang'ara. Kwa upande wa nyuma wa picha moja, anayependekeza aandike maneneo yafuatayo: Ninathibitisha kwamba picha hii ni sura hasa ya muombaji passpoti, Bw./Bi./Binti....." Na atie sahihi yake.

4. Ada hivi sasa ya paspoti ya kurasa 32 ni Sh. 3,000 na ya kurasa 48 ni Sh.4,500, Diplomatic sh. 6,000 & EA paspoti Sh. 900. Ni lazima malipo haya yawe fedha taslimu au hundi ya benki .Risiti rasmi ita- tolewa.

5. Fomu ya maombi ipelekwe na mwenye kuomba binafsi katika Ofisi kuu yapaspoti, Nyayo House, Nairobi, au matawi yetu Mombasa (Uhuru na Kazi Building), Kisumu (Reinsurance Plaza), au Eldoret (Public Works) katika muda usiopungua siku 20 kabla ya tarehe ya kusafiri.

6. Paspoti haiwezi kutolewa au kuongezwa muda wake hapa nchini kwa niaba ya mtu ambaye tayari yuko nje ya Kenya. Mtu huyo anapaswa kuwasilisha ombi lake kwenye ofisi ya ubalozi wa Kenya uliyo karibui naye, na katika nchi ambako Kenya haina uwakilishi wa kibalozi, katika ofisi ya ubalozi wa Uingereza iliyo karibu naye. Paspoti hazitumwi nje ya Kenya kwa njia ya Posta.

7. Hati za kuonyesha ni raia wa Kenya ni lazima zitolewe.

8. Fomu zote za maombi ya paspoti ziambatanishwe na paspoti ya awali kama ipo, Kitambulisho cha Kenya aina ya kisasa, cheti cha kuzaliwa na kopi za kila moja ya hati hizi ambazo zimethibitishwa.

9. Habari zote zitakazotolewa zitahifadhiwa kama siri ya serikali na hazitajulishwa mtu yeyote asiyestahili.

R.....

Receiving Officer

Name :

Signature.....

Stamp

Indexing Officer

Name.....

Signature.....

Stamp

NOTES

1. Instructions. Kindly note that all applicants must complete all Sections. Section 3 must be completed where the applicant is married and evidence of the same produced.

2. Recommendation of application. The application must be recommended in Section 7 by a citizen of Kenya, such as a minister of religion, a medical or legal practitioner, an established civil servant or bank official personally acquainted with the applicant but not by an immediate relative.

3. Photographs. Three copies of a recent photograph of the applicant must be taken full face without hat, and the photographs must not be mounted. The size of the face must not be more than 2 ½ inches by 2 inches or less than 2 inches by 1 ½ inches. The photographs must be printed on normal thin photographic paper and must not be glazed.

The recommender is supposed to endorse on the reverse side of one copy of the photograph with the words: "I certify that this is a true likeness of the applicant Mr. /Mrs. / Ms and add his/her signature.

4. The current fee for a 32 page passport is Sh. 3,000, the 48 page passport is Sh.4,500, Diplomatic Sh. 6,000, EA passport Sh. 900. This fee must be paid in cash or by bankers' cheque and an official receipt issued.

5. Application for a passport must be submitted personally by the applicant to the Passport Control Office, Nyayo House, Nairobi, or to the Branch Passport Control Offices:- Uhuru Na Kazi Building, Mombasa, New PC's Office Kisumu, Public Works Building, Eldoret, at least 20 days before the scheduled date of travel. Forms may be downloaded from www.immigration.go.ke

6. A passport cannot be issued or renewed by a Passport Control Officer on behalf of a person already abroad. Such persons should apply to the nearest Kenya Mission abroad or, where there is no Kenya representative, to the nearest United Kingdom Mission. Passports are not sent out of Kenya by post.

7. Documentary evidence of Kenya citizenship must be produced.

8. All applications must be accompanied by a previous passport, if any or current national Kenya Identity Card, Birth Certificates plus certified photocopies of each.

9. Information will be treated confidentially and shall not be passed to any unauthorized persons.

**TUMIA HERUFI KUBWA
TO BE COMPLETED IN BLOCK CAPITALS**

(1) Majina Kamili } Full Names		Maelezo ju ya muombaji Description of applicant																					
Mahali pa kuzaliwa Place of birth	Tarehe ya Kuzaliwa Date of birth																						
<table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> <tr> <td style="text-align: center; font-size: small;">DD</td> <td style="text-align: center; font-size: small;">MM</td> <td colspan="4" style="text-align: center; font-size: small;">YYYY</td> </tr> </table>									DD	MM	YYYY												
DD	MM	YYYY																					
Nambari ya Kodi Personal Identification Number (PIN)	<table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>											Nambari Ya Kitambulisho Identity Card Number	<table style="width: 100%; border: none;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>										
Iwapo jina limebadilishwa kwa sababu nyingine mbali na ya ndoa, andika jina lako la zamani If name has been changed other than by marriage, state original name:		Nchi unayoishi } Country of residence																					
Anwani ya posta Postal Address		Kazi Profession/Occupation }																					
Nambari ya simu Tel. No.		Kimo } Height } ft. Ins.																					
Mahali unapoishi/Residential address:		Rangi ya Macho } Colour of eyes }																					
a) Eneo la Makazi au Mtaa/Estate /Sublocation.....		Alama isiyo ya kawaida: Special peculiarities:																					
b) Nambari ya Ploti/Plot No/ Hse. No./ Kijiji/ Village																							
c) Nambari ya simu ya Nyumbani/Home Tel No																							
d) Barua Pepe/Email address																							
e) Simu ya Mkono/Mobile phone Number																							
(2) Mwananchi wa Kenya kwa: (Chagua neno lifaalo) Citizen by: (Tick the appropriate box)		a) Majina Kamili ya Baba																					
<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Kuzaliwa Birth</td> <td style="width: 30%;">Ukoo Decent</td> <td style="width: 40%;">Kujiandikisha Naturalisation</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		Kuzaliwa Birth	Ukoo Decent	Kujiandikisha Naturalisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Father's Full Name..... Nambari ya Kitambulisho Identity Card No. Nambari ya Paspoti (au Rno.) Passport No. (or Rno.)..... b) Mahali Baba alipozaliwa Place of Father's birth:															
Kuzaliwa Birth	Ukoo Decent	Kujiandikisha Naturalisation																					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																					
If by Registration or by Naturalization Nambari ya Hati/Certificate No.		c) S L P P.O. Box																					
Tarehe ya Kutolewa/Date of issue		d) Nambari ya Simu/Tel																					
(3) Hali ya Ndoa/Marital Status:		a) Majina Kamili ya Mama																					
Taja kama umeoa/olewa, hujaolewa Umetaliki/Talikiwa/ Umetengana au Mjane: Married, Single, Widowed, Separated or Divorced:		Mother's Full Name Nambari ya Kitambulisho Identity Card No. Nambari ya Paspoti (au Rno.) Passport No. (or Rno.)..... b) Mahali Mama alipozaliwa Place of Mother's birth:																					
Majina kamili ya mke/mume Spouse's full names		c) S L P P.O. Box																					
Jina la usichana(pale inapohusu) Maiden name		d) Nambari ya Simu/Tel																					
Tarehe na mahali pa kuoa/kuolewa Date and place of marriage																							
(4) Sababu ya kusafiri Reason for travel.....																							
(5) Watu wa kupashwa habari dharura jambo linapotokea Particulars of Next of Kin (Person who may be contacted in case of emergency)																							
a) Majina Kamili																							
Full Names Tarafa/ Division Kata/ Location																							
Uhusiano naye/Relationship.....																							
Nambari ya Kitambulisho chake /ID No.																							
S.L. P/P.O Box Tel E-Mail																							
b) Majina Kamili																							
Full Names Tarafa/ Division Kata/ Location																							
Uhusiano naye/Relationship.....																							
Nambari ya Kitambulisho chake /ID No.																							
S.L. P/P.O Box Tel E-Mail																							

(6) *Watoto wako*

Particulars of legitimate /legally adopted child /children

Majina Kamili Full Names	Mahali pa Kuzaliwa Place of Birth	Tarehe ya kuzaliwa Date of Birth	Uhusiano na mwombaji Relationship to applicant	Mwanamume	Mwanamke
				Male	Female

(7) **MDHAMINI** (Tazama maelezo ya kujaza nambari 2, 3 na 11)

Natoa uhakikisho kwamba anaomba paspoti ni mtu ninaemfahamu binafsi na kwamba naamini maelezo alioandika hapa ni ya kweli. Mimi ni mwananchi wa Kenya.

RECOMMENDER (refer to notes no.s 2, 3 and 11)

I certify that the applicant is personally known to me, and that to the best of my knowledge/ belief the facts stated in this form are correct. I am a citizen of Kenya

Majina Kamili

Full Names:

Nambari ya Kitambulisho

ID No. (Attach certified copy):

Kazi

Profession/Occupation:

E-Mail:

Anwani

Address P. O. Box:

Tel:

Sahihi

Signature:

Tarehe

Date:

(8) **UAMUZI**

Mimi niliyetia sahihi yangu hapa naomba nipewe paspoti. Naidhinisha: -

- (a) *Kwamba maelezo yaliyotolewa katika fomu hii ya maombi ni ya kweli nijuavyo mimi mwenyewe na kuamini.*
- (b) *Kwamba sijapata uraia wa nchi nyingine.*
- (c) *Kwamba sijawahi kuwa na, au kuomba paspoti yoyote*
- au (d) *Kwamba pasi zote nilizopewa nimerudisha isipokuwa paspoti au cheti cha kusafiri No: ambayo /ambacho kiko pamoja na fomu hii ya maombi, tena sijapeleka maombi mengine ya pasi tangu nipewe paspoti au cheti hiki cha kusafiri.*

(Futa kwenye mstari "C" au "D" yale yasiyokuhusu)

I declare

- (a) That the information given in this application is correct to the best of my knowledge and belief.
- (b) That I have not acquired citizenship of another country.
- (c) That I have not previously held or applied for a passport of any description.
- (d) That all previous passports granted to me have been surrendered other than passport or travel document No. Which is now attached, and that I have made no other application for a passport or travel document was issued to me.
- (e) I (Emigrant/ Parent/ gurdian) of P.O. Box and I.D Number hereby agree to bind myself to pay the Government any charges and expenses (including expenses of repatriation from overseas of the Emigrant and Dependants, if any) which may be incurred by the Government of Kenya in respect of myself..

(Delete "C" or "D" whichever is inapplicable)

Sahihi

Signature:

Tarehe

Date:

FOR OFFICIAL USE ONLY

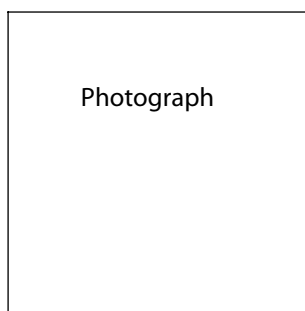
Documents produced

Applicant's Birth Certificate and ID	Father's/Mother's Birth Certificate	Grandparent's Birth Certificate	Child(ren) Birth Certificate(s)	Marriage Certificate	Other Documents

CATEGORY OF PASSPORT TO BE ISSUED

Ordinary Passport: East African Passport: Diplomatic Passport

Service Passport: Certificate of Identity & Nationality Temporary Passport



Applicant's ID No

Verified By.....

Passport No

Issued on.....

Serial No

Remarks

Recommending officer:

Name:

Signature

Date

Approving officer:

Name

Signature

Date

Issuing officer

Name

Signature

Date: